

Regular Board Meeting – June 27, 2018

RESOLUTION SUMMARY

Resolution	Description	Byers	Doneghy	Savage	
Resolution No. 60-18	Contract Approval, Professional Engineering Services, Wabash Cannonball Trail’s North Fork Paved Trail Extension, Phase I		Motioned	2 nd	Approved
Resolution No. 61-18	Contract Approval, New Waterfront Metropark, Pre-Design, Schematic Design, Preliminary Engineering and Final Engineering for Phase 1 Park Development, Riverside Drive Realignment & Multipurpose Trail and Bridge		Motioned	2 nd	Approved
Resolution No. 62-18	Approval of Supplement and Amendment to the 2018 Certificate of Estimated Resources and Appropriations Measure		Motioned	2 nd	Approved
Resolution No. 63-18	Ratification of Schedule of Payables		Motioned	2 nd	Approved
Resolution No. 64-18	Authorization to Request Funding Through the U.S. Department of Transportation		Motioned	2 nd	Approved

The mission of Metroparks of the Toledo Area is to conserve the region's natural resources by creating, developing, improving, protecting, and promoting clean, safe, and natural parks and open spaces for the benefit, enjoyment, education, and general welfare of the public.



Board Minutes

METROPOLITAN PARK DISTRICT OF THE TOLEDO AREA

WEDNESDAY, JUNE 27, 2018, 9:30 A.M.

ROCHE DE BOUT – FARNSWORTH METROPARK

Commissioners Present:

Scott Savage, President
Lera Doneghy, Vice President

Unable to attend, Fritz Byers, Vice President

Executive Director, Dave Zenk

David Smigelski, Legal Counsel

Staff present: Matt Cleland, Jill Molnar, Ally Effler, Emily Zeigler, Matt Killam, Allen Gallant, Jon Zvanovec, Heather Mosqueda, Lori Miller, Chris Smalley, Nate Ramsey, Felica Clark, and Sarah Spoerl

1. NON-RESOLUTION BOARD ITEMS

President Scott Savage called the meeting to order at 9:34 a.m.

Mr. Savage led the Pledge of Allegiance.

2. CONSENT AGENDA ITEMS

Mrs. Lera Doneghy stated that a slight change to the consent agenda was necessary, in that Resolution 59-18 needed to be changed to Resolution 64-18 due to duplication of numbers. With that amendment, Mrs. Doneghy made a motion to approve the consent agenda, and for the disposition of the minutes for the regular Board meeting held on May 30, 2018. This motion was seconded by Mr. Savage and approved.

3. CONSIDERATION OF REPORTS FROM DIRECTOR AND EMPLOYEES OF THE DISTRICT FOR BOARD REVIEW

Ms. Heather Mosqueda introduced the Commission for Accreditation of Park and Recreation Agencies ("CAPRA") Assessors, who attended this meeting to discuss Metroparks Toledo's submission for a CAPRA re-accreditation. The individuals attending for this purpose are:

- Jennifer Basham, recreation manager from the Keller, TX, Parks and Recreation Dept.;
- Mike Hoffmeister, assistant director of the Noblesville, IN, Parks and Recreation Dept. (Mike is a BGSU alumnus); and
- Team lead Thurman Hardison, former director of parks and recreation for the City of New Bern, NC.

A. Chris Smalley, East Region Manager

Mr. Chris Smalley provided an overview of his past seven years working at Farnsworth, Providence, and Bend View Metroparks.

B. Matt Cleland, Deputy Director/Treasurer – Treasurer’s Report

Mr. Matt Cleland reported that everything is as expected five months into the year. He also reported that the fringe benefits expense is currently under budget, with a large portion of the variance resulting from the timing of OPERS pension remittances. Additionally, Mr. Cleland reported that Metroparks added three CDs to the investment from funds in the money market account at TD Ameritrade.

C. Ms. Lori Miller provided an update regarding the status of the Culture Team. She reported that a survey will be distributed on July 9, 2018. The Culture Team will review the results, which will be anonymous. Additionally, Ms. Miller reported that the Team will go through some training regarding how to process and share the results across the agency in a town-hall type setting.

Mr. Savage asked Ms. Miller to repeat her comment from the All Employee meeting, which Mr. Savage attended, because he found it so succinct and to the point. Ms. Miller reported that one of the biggest “shifts” will be to help all employees understand that everyone can be a leader and have an actual impact. Leadership and impact does not have to be from the top down; it can come from everyone.

4. BOARD APPROVAL OF CONTRACTS, DEEDS, AGREEMENTS, ETC.

A. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 60-18 – Contract Approval, Professional Engineering Services, Wabash Cannonball Trail’s North Fork Paved Trail Extension, Phase I

Mr. Jon Zvanovec reported that, based on the formulas Metroparks Toledo utilizes when receiving bids, Mannik & Smith rose to the top by meeting all necessary requirements. Mrs. Emily Zeigler reported that this project is funded at 95 percent, with Metroparks Toledo’s match at 5 percent; however, this does not include the engineering services. Mr. Savage inquired as to when this project is expected to be completed and Mr. Zvanovec reported that completion is expected in March of 2020.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

B. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 61-18 – Contract Approval, New Waterfront Metropark, Pre-Design, Schematic Design, Preliminary Engineering and Final Engineering for Phase 1 Park Development, Riverside Drive Realignment & Multipurpose Trail and Bridge

Mr. Savage stated that he had the pleasure of attending the open house held on June 21, 2018, and was excited about the energy in the room. He also stated that he is proud to be part of an organization that promised a follow-up after the first open house. He observed that, not only did Metroparks Toledo listen to the ideas, but many of those ideas were implemented and shared.

Mrs. Zeigler provided an overview of Phase I. Mr. Savage inquired as to the timing of the start of this project. Mrs. Zeigler stated that the goal would be as soon as possible for grant submissions for 2019. Smithgroup JJR has been a part of this project, and its expertise with mixed-use space, urban and waterfront projects, and professional planning makes it the most qualified candidate for this project.

Mr. Savage and Mrs. Doneghy congratulated Mrs. Zeigler and her team for such an incredible job on this project.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- C. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 62-18 – Approval of Supplement and Amendment to the 2018 Certificate of Estimated Resources and Appropriations Measure

Mr. Cleland reported that an increase in appropriations is needed for the waterfront park acquisition, which will be accelerated to two phases rather than the previously-budgeted three transactions. Two additional land acquisitions that are currently in negotiations are anticipated also to contribute to the necessary increase.

Mr. Cleland also reported that a much smaller in scale, but great, report is an increase for additional restoration work. Dr. Tim Schetter worked with The Nature Conservancy to receive an additional \$56,000.00 from the Pitman-Robinson Fund for restorations in the Oak Openings Corridor.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- D. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Savage:

Resolution No. 63-18 – Ratification of Schedule of Payables

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

- E. Mrs. Doneghy offered and moved for adoption of the following resolution, with a second by Mr. Byers:

Resolution No. 64-18 – Authorization to Request Funding Through the U.S. Department of Transportation

Mr. Allen Gallant reported that this is what was formally known as the TIGER Grant, which is now called the BUILD program. He stated that Metroparks Toledo will be making some changes to its original application and resubmitting.

After discussion and upon unanimous vote the resolution was declared duly adopted and recorded in the appendix to these minutes.

5. EXECUTIVE SESSION

At 10:28 a.m., President Scott Savage made a motion to recess into executive session to consider the items that qualify for consideration in executive session. Mr. Savage stated that the purpose of the executive session was to consider the employment/dismissal/discipline of a public employee and to consider the purchase of property for public purposes pursuant to Ohio R.C. §121.22(G)(1) and (2). Mr. Savage asked if there was any discussion and reported, under Ohio R.C. §121.22, that a roll call vote on this motion is necessary. Ms. Jill Molnar conducted a roll call vote of the commissioners.

ROLL CALL

Mrs. Doneghy – Yes

Mr. Savage – Yes

Ms. Jill Molnar reported, upon roll call vote, that the motion passed, and the Board recessed into executive session.

The Board adjourned executive session at 11:03 a.m. and resumed its regular session.

With no further business or action to be taken, Mrs. Doneghy made a motion to adjourn the Board meeting at 11:04 a.m., which was seconded by Mr. Savage and approved.

Scott Savage, President

Attest: _____
Dave Zenk, Executive Director

DDZ/kjm
6/27/2018